

		Covid Risk Assessment	
Name of School		Date of assessment	Review date
Goostrey Community Primary		Updated 13 12 21	
Name and Position of Assessor(s):	Jacqui Schurer-Lewis and Lyndsey Atkins	Assessor(s) Signature:	
Headteacher's Name:	Lyndsey Atkins	Headteacher's signature:	
Chair of Governor's Name:	Tracey Goodwin	Chair's signature:	

UPDATED 13 12 21 – OUTBREAK PLAN WILL BE IMPLEMENTED IF NEEDED

Current Update:

Update on Omicron as of Monday 13th December 2021

Members of public will be contacted by the National Test and Trace team if there is an early indication that they might have an Omicron Variant. The government has announced that the self-isolation for close contacts of Omicron variant cases will be replaced from Tuesday. Fully vaccinated contacts of a COVID-19 case should take a daily lateral flow test for 7 days to slow the spread of the virus.

Actions for school

1. Possible cases – if we are made aware that a member of our school has been told that they are a possible or actual **Omicron** case then CE will need notifying. Test and Trace will get in touch with the case and their contacts and we will be told what we need to do next. We do not need to take any new actions before we are contacted with possible actions
2. Contacts of possible or confirmed cases – If we are aware that a member of our community has been contacted and instructed to isolate then they should not attend school. Schools should ensure that these children have access to work while they are isolating. If any vulnerable children are asked to isolate then schools should ensure that the Social Worker or Family Support Worker is aware so that the home can be supported.

Cheshire East current advice is that any pupil who is a close household contact of someone who has had a positive PCR test (any variant) should remain at home for 5 days and have a negative PCR test before returning to school. Information letters for families will be supplied in these circumstances.

Performances and Concerts – bullet points to be included within individual risk assessments

These can still go ahead based on the school's risk assessment but we would now strongly recommend that the following measures are included.

1. Attendees to be asked to do LFT before attending
2. Face coverings to be worn throughout the performance
3. No one should attend if they have any symptoms or feel unwell
4. Ensure good ventilation – open fire doors (inform the audience in advance so they are suitably prepared)
5. Social distance as much as possible
6. Avoid gathering in foyer area – go straight to seats, wait for children in cars etc

- Start times – Infants, all classes at 8.55 am. Year 1 to still come across the playground. Juniors start at 08.50am
- Finish times – Infants all classes 3.15 pm. Juniors 3.30 pm
- Assemblies – junior and infant separate assemblies
- Lunchtimes – back to normal arrangements – no bubbles
- Playtimes – all out at the same time – 10 40 am. BC/LF to organise rotas for astro-turf areas
- Visitors – may now be invited in and asked to lateral flow first and wear a mask. Open door policy for families still limited. Face to face contact to remain outside at the end of the day
- Parents will be requested to continue wearing masks outside but this is voluntary.
- Staffrooms – limited numbers at a time – masked when not eating / drinking
- Hygiene, hand washing and ventilation still a high priority.
- CO2 monitors now in place – ventilation to be increased if reading over 1200.
- Mask wearing by all staff in all communal areas now mandatory.
- Lateral Flow Testing still available to all staff to be carried out 2x weekly, every Friday and Tuesday and results reported to Jacqui and online.
- Vaccination update re staff – Jacqui to request staff to let her know if they have had double vaccination and/or booster – this is a voluntary request but will be useful for our Outbreak Management Plan if needed.
- Individual tours of school, resumed for prospective families – one adult, masked and asked to lateral flow prior to visit
- After school clubs and extra-curricular clubs operating both indoors and out.

The above points are subject to regular review and will be changed considerably if an outbreak occurs.

Risk Assessment Checklist

The control measures specified in the guidance are:

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.

The checklist is set out in the following sections to address the 4 systems of control:

Required Control Measures	Related actions in school	Requirement
1 Ensure good hygiene for everyone	A. Hygiene and Handwashing	Must be in place in all schools, all the time
	B. Respiratory Hygiene	
2 Maintain appropriate cleaning regimes	C. Cleaning	Must be in place in all schools, all the time
3. Keep spaces well ventilated	D. Keep Spaces Well-ventilated	Must be in place in all schools, all the time
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.	E. Responding to Someone with Symptoms	Must be properly considered and schools must put in place measures that suit their circumstances following public health advice
	F. Personal Protective Equipment (PPE)	
	G. Managing Symptoms, Testing and Responding to a Local Outbreak	
	H. Face Coverings	
	J. Minimising the risks associated with travel and quarantine	Must be followed in every case where they are relevant.

	K. Safeguarding and arrangements for vulnerable and critical worker children	Schools should ensure that have made appropriate arrangements for safeguarding both children attending school and those undertaking remote education.
	L. Risk Assessment	Schools must undertake a COVID-19 risk assessment, considering the measures in the government's guidance

Area of Risk Assessment	Control Measures	Action Complete Yes - ✓ No - X	Risk Priority (High, Medium, Low)	Planned Actions
Section A. Hygiene and Handwashing	<p>Regular and thorough hand cleaning is going to be needed for the foreseeable future.</p> <ul style="list-style-type: none"> The school has sufficient hand washing or hand sanitiser 'stations' available so that all pupils and staff can clean their hands regularly 	Yes	L	Maintain current level of indoor and outdoor stations
	<ul style="list-style-type: none"> The school has enough tissues and bins available in the school to support pupils and staff to follow the enhance hygiene routine. 	Yes	L	Maintenance staff to check all 'catch it' bins are in place in all areas before start of term. Continue to empty and double bag for disposal daily.
	<ul style="list-style-type: none"> All adults and children are aware of the required hygiene and handwashing regime, which includes: <ul style="list-style-type: none"> frequently washing their hands with soap and running water for 20 seconds and drying thoroughly or hand sanitiser. cleaning their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating embedding the 'catch it, bin it, kill it' approach encouraging pupils to clean their hands thoroughly after using the toilet 	Yes	L	Reminders to be issued and site staff to ensure posters in place for start of term

	<ul style="list-style-type: none"> • Sanitiser is stored and used safely in accordance with any COSHH advice and away from small children. Staff are aware of the need to supervise the use of hand sanitiser, where needed, including small children and pupils with complex needs. 	Yes	L	Stored in SMOs secure cupboard
	<ul style="list-style-type: none"> • Skin friendly skin cleaning wipes are available as an alternative for children who need them. 	Yes	L	Stock levels to be monitored and reordered as required.
	<ul style="list-style-type: none"> • The school's risk assessment sets out how the school will support children who struggle to maintain as good respiratory hygiene, for example those who spit uncontrollably or use saliva as a sensory stimulant. 			
		Yes	M	Individual risk assessment to be in place if required.
	<ul style="list-style-type: none"> • The school has considered the accessibility of handwash basins, including in or adjacent to classrooms, so may be able to use these to maximise hand washing, for specialist settings. 	Yes	L	Handwashing maximised through a variety of ways for example watering cans, hose pipes, bowls and basins.
<p>Guidance Safe working in education, childcare and children's social care, including the use of PPE E-Bug resources include Horrid hands, Super sneezes, Hand hygiene, Respiratory hygiene, Microbe mania, Handwashing posters NHS Print friendly A4 poster 6 steps of handwashing' poster</p>	<p>Contact Public Health phbusinesssteam@cheshireeast.gov.uk Health and Safety Matthew.ODonoghue@cheshireeast.gov.uk</p>			

	NHS washing hands video: https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/			
Area of Risk Assessment	Control Measures	Action Complete Yes - √ No - X	Risk Priority (High, Medium, Low)	Planned Actions
Section B: Respiratory Hygiene	<ul style="list-style-type: none"> Schools are communicating and reinforcing the 'catch it, bin it, kill it' approach and have ensured that there are enough tissues and bins available to support staff and pupils to follow this routine. 	Yes	L	Reminders to pupils to use correct bins for tissues to be issued regularly. Maintenance staff to check all 'catch it' bins and empty and double bag for disposal daily.
	<ul style="list-style-type: none"> The school will ensure younger children and those with complex needs are helped with this process. 	Yes	M	
	<ul style="list-style-type: none"> Where pupils with complex needs struggle to maintain as good respiratory hygiene as their peers, for example, those who spit uncontrollably or use saliva as a sensory stimulant a separate risk assessment is available to support them and the staff working with them. 	Yes	M	Individual risk assessment to be in place if required.
Area of Risk Assessment	Control Measures	Action Complete Yes - √ No - X		Planned Actions
Section C	<ul style="list-style-type: none"> The school has put in place an enhanced cleaning schedule in line with government guidance. 	Yes	L	Enhanced cleaning to continue by SMOs
	<ul style="list-style-type: none"> The schools cleaning schedule includes more frequent cleaning of rooms / shared areas that are used by different groups 	Yes	L	Enhanced cleaning to continue by SMOs
	<ul style="list-style-type: none"> The school's cleaning schedule includes frequently touched surfaces being cleaned more often than normal 	Yes	L	Enhanced cleaning to continue by SMOs

Cleaning	<ul style="list-style-type: none"> The school's cleaning schedule includes classroom-based resources, such as books and games are cleaned regularly 	Yes	L	Emphasis to be handwashing and sanitising
	<ul style="list-style-type: none"> For individual and very frequently used equipment, such as pencils and pens, staff and pupils have their own items that are not shared. 	Yes	L	Continue to provide pencil cases to pupils
	<ul style="list-style-type: none"> Where pupils and teachers take books and other shared resources home, similar rules on hand cleaning, cleaning of the resources and rotation apply to these resources. 	Yes	L	
	<ul style="list-style-type: none"> The school has assessed the cleanability of equipment used in the delivery of therapies (for example. physiotherapy equipment, sensory equipment), to determine whether this equipment can withstand cleaning and disinfection between each use (and how easy or practical it would be to do so) before it is put back into general use 	Yes	M	Where specialist equipment used to be cleaned after each use by 1:1 TAs
	<ul style="list-style-type: none"> The school has arrangements to dispose of waste in line with government guidance, in relation to a possible case 	Yes	L	Continuing adhering to current maintenance procedures from last term which follow guidance as per link below.
		Guidance COVID-19: cleaning of non-healthcare settings guidance.		
Area of Risk Assessment	Control Measures	Action Complete Yes - ✓ No - X	Risk Priority (High, Medium, Low)	Planned Actions
Section D. Keeping Spaces well ventilated	<ul style="list-style-type: none"> To increase ventilation while maintaining a comfortable temperature, the school uses the following measures: <ul style="list-style-type: none"> opening high level windows in preference to low level to reduce draughts increasing the ventilation while spaces are unoccupied (for examples, between classes, during break and lunch, when a room is unused) 	Yes	L	Ventilation is top priority

	<ul style="list-style-type: none"> Poorly ventilated spaces have been identified in the risk assessment and steps have been taken to improve fresh air flow in these areas, giving consideration when holding events where visitors such as parents are on site, for example school plays. 	Yes	L	All classrooms have been provided with air purifiers in addition to air conditioning units in the upstairs classrooms. DfE funded carbon dioxide monitors in each classroom
	<ul style="list-style-type: none"> Any mechanical ventilation systems have been adjusted to increase the ventilation rate and ensure that only fresh outside air is circulated. 	Yes	L	As required
	<ul style="list-style-type: none"> Mechanical ventilation systems are used and maintained in accordance with the manufacturers' recommendations. 	Yes	L	Serviced as part of cyclical maintenance schedule.

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Section E: Responding to Someone with Symptoms	<ul style="list-style-type: none"> Staff and children have been advised not to come to school if they have coronavirus symptoms or have tested positive. 	Yes	L	See appendix
	<ul style="list-style-type: none"> The school policy and procedures have been updated so that any staff and children will be sent home as soon as they develop any symptoms. 	Yes	L	See appendix
	<ul style="list-style-type: none"> Staff are aware of the school policy and procedure around those developing symptoms. 	Yes	L	See appendix
	<ul style="list-style-type: none"> The school level response should someone fall ill on site is in place (in line with relevant government guidance). 	Yes	L	See appendix
	<ul style="list-style-type: none"> A well-ventilated room is available in the school for a child or young person to wait until collected. 	Yes	M	Junior site – sofa screened off in hall Infant site – Sunshine Room
	<ul style="list-style-type: none"> The school policy is clear that if social distancing is not possible then the member of staff dealing with the symptomatic person will wear the appropriate PPE. 	Yes	M	See appendix
	<ul style="list-style-type: none"> The school policy is clear that any staff or pupil should wash their hands thoroughly for 20 seconds 	Yes	M	See appendix

	with soap and running water or use hand sanitiser after any contact with someone who is unwell.			
	<ul style="list-style-type: none"> The school policy ensures the room will be cleaned after a person with symptoms has left concentrating on contact areas in line with government guidance. 	Yes	M	See appendix
	<ul style="list-style-type: none"> On developing symptoms, pupils and members of staff will be asked to request a test. 	Yes	M	See appendix
	<ul style="list-style-type: none"> Guidance on testing has been given to staff and parents. 	Yes	L	See appendix
	<p>Guidance</p> <p>Coronavirus (COVID-19) symptoms</p> <p>Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</p> <p>Arrange to have a test</p> <p>See ChESS hub for: FAQ for school staff Testing guidance for schools Testing script for schools Testing data form</p>			<p>Contacts</p> <p>Testing (via CEC) gary.pickford@cheshireeast.gov.uk</p> <p>Testing (self-referral) www.gov.uk/coronavirus</p> <p>Contact your HR contact or email deanhadden@cheshireeast.gov.uk</p>
Area of Risk Assessment	Control Measures	Action Complete Yes - ✓ No - X	Risk Priority (High, Medium, Low)	Planned Actions
Section F: Personal Protective Equipment (PPE)	<ul style="list-style-type: none"> The school's policy ensures that PPE is only used in line with government guidance. 	Yes	L	

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Section G: Managing Symptoms, Testing and Responding to a Local Outbreak	<ul style="list-style-type: none"> Staff Members to ensure they understand Test and Trace procedures in line with advice from UK Health Security Agency (formerly Public Health England) Advice for families updated on weekly newsletter 	Yes	L	
	<ul style="list-style-type: none"> The school has communicated to staff members and parent/carers the need to book a test if they are displaying symptoms. 	Yes	M	
	<ul style="list-style-type: none"> The school's procedures include contact with the LA COVID-19 Education Team when they are aware of multiple cases and agreeing a plan of action. 	Yes	L	See Outbreak Management Plan
	<ul style="list-style-type: none"> The school has isolation procedures which can be activated if required by the LA COVID-19 Education Team/Public Health. 	Yes	L	Any isolation requirement advised by UKHSA or Cheshire East will be acted on.
	<ul style="list-style-type: none"> The school has template letters if required to send to parents and staff 	Yes	L	As provided by Cheshire East
	<ul style="list-style-type: none"> The school has an outbreak management plan outlining how it would operate if there were an outbreak in the school or local area based on the advice from the COVID-19 Education Team/UKHSA 	Yes	L	
	<ul style="list-style-type: none"> A separate risk assessment is provided for the asymptomatic testing of staff and pupils (where available). 	No	L	All staff are requested to complete twice weekly Lateral Flow Tests at home and report results to school for recording on local register.
	<p>Guidance Testing for coronavirus (COVID-19).</p>		<p>Contact COVID-19 Education Team 01270 371323 COVID19@cheshireeast.gov.uk Public Health phbusinesssteam@cheshireeast.gov.uk</p>	

				Public Health England health protection team Cheshire East is part of the North West Public Health England area. Their number is 0344 225 0562.
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Section H. Face Coverings	<ul style="list-style-type: none"> Face coverings required by all adults in communal areas within the buildings 	Yes	L	All staff/visitors to wear face masks in communal areas until further notice.
Area of Risk Assessment	Control Measures	Action Complete Yes - ✓ No - X	Risk Priority (High, Medium, Low)	Planned Actions
Section J. Minimising the risks associated with travel and quarantine	<ul style="list-style-type: none"> Staff and children should not come into school and should quarantine if they have recently visited countries where testing and/or quarantine is required unless they are exempt. 	Yes	M	See below
	<ul style="list-style-type: none"> The school has arrangements in place to inform parents/carers of the possible impact of travelling abroad. 	Yes	M	Case by case basis in response to any holiday requests
Area of Risk Assessment	Control Measures	Action Complete Yes - ✓ No - X	Risk Priority (High, Medium, Low)	Planned Actions
Section K.	<ul style="list-style-type: none"> Arrangements are in place to strongly encourage vulnerable children to attend school. Early Help lead or Social Worker is made aware of any issues with attendance 	Yes	L	Attendance monitored daily

Safeguarding and arrangements for vulnerable and critical worker children	<ul style="list-style-type: none"> • Robust arrangements are in place to ensure those children who are not attending school in person are safeguarded 	Yes	L	See attendance policy
	<ul style="list-style-type: none"> • School has arrangements in place on how it will support: <ul style="list-style-type: none"> - individual children who find remote learning difficult - those who have developed anxieties related to the virus - those about whom there are safeguarding concerns - those who may make safeguarding disclosures once they are back in school 	Yes	L	Safeguard underpins all actions within school
	<ul style="list-style-type: none"> • Any safeguarding issues that arise will be addressed using the school's safeguarding policy. 	Yes	L	Staff training itemised in log on StaffShare
	<ul style="list-style-type: none"> • Plans are in place to manage any possible increase in safeguarding concerns. 	Yes	L	Safeguarding leads available throughout school day and beyond as needs arise.
	<ul style="list-style-type: none"> • Sufficient staff are trained/aware of how to support or signpost pupils with mental health issues. 	Yes	L	Ongoing SMT/staff meeting agenda items
	<ul style="list-style-type: none"> • Support for vulnerable and/or disadvantaged children returning to school has been identified and is in place. 	Yes	L	On an individual pupil basis as required
	<ul style="list-style-type: none"> • The impact on pupils with protected characteristics, including race and disability, has been considered. 	Yes	L	
	<ul style="list-style-type: none"> • For children with an Education, Health and Care Plan (EHCP), these have been reviewed to ensure that they can attend safely, and any necessary adjustments made. Regular updates to their risk assessments are planned. 	Yes	L	
	<ul style="list-style-type: none"> • Changes to provision for children with an EHCP have been agreed and recorded. 	Yes	L	

Area of Risk Assessment	Control Measures	Action Complete Yes - ✓ No - X	Risk Priority (High, Medium, Low)	Planned Actions
Section L. Risk Assessment	<ul style="list-style-type: none"> The school has undertaken a coronavirus (COVID-19) risk assessment, considering the measures in the government's guidance to inform their decisions and control measures 	Yes	L	This document forms our Risk Assessment